

2023 ANNUAL MEETING

St. Michael the Archangel Orthodox Church, Irvona
Nativity of the Theotokos Orthodox Church, Madera

November 19, 2023

Today's Agenda

- i. Opening Prayer: "O Heavenly King..."
 - ii. Establishment of Quorum
 - iii. Rector's Report (*see below*)
 - iv. Parish Financial Committee Report (*see below*)
 - v. Resolutions (*see below*)
 - vi. Review and Approval of the 2024 Irvona, Madera, and Combined Budgets (*see below*)
 - vii. Elections (*see below*)
 - viii. Closing Prayer: "It is truly meet..."
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2022 Draft Meeting Minutes

IRVONA VERSION

- I. Opening Prayer: "O Heavenly King"
- II. Establishment of Quorum
- III. Acting Rector's Report: Fr. Alex gave overview of Rector's Report (see attached). Motion by Catherine Mandell of St. Michael's to accept. Motion by Greg Sidorick of St. Mary's to accept.
- IV. Financial Committee Report:
 - a. Father Alex gave overview of Financial Committee Report.
 - b. Both churches have separate accounts except for the Parish Joint Checking Account and the Credit Card.
 - c. Motion by Ray Mandell of St. Michael's to accept. Motion by Vladimir Sidorick of St. Mary's to accept.
- V. Resolutions (see attached)
 - a. Father Alex gave an overview of the Parish House to become a rental property jointly managed by both churches to allow Fr. David to stay.
 - b. Jacob Mandell made a motion to accept, Seconded by Janet Kalenish.
 - c. Question: Do both churches pay for upkeep, e.g., the furnace needs replaced? A.: *Yes, using the rental income in the joint account. If more is needed, then both Churches will cover and may increase rent next year to compensate.*
 - d. Question: Down the road, after Fr. David no longer lives there, what will we do with the House? *The consensus is to keep as a "ministry."*
 - e. After discussion, all in favor (no nays). Motion carried.
- VI. Review and Approval of 2023 Irvona, Madera, and Combined Budgets.
 - a. Father Alex gave overview of budgets for Irvona and Madera.
 - b. Made note of addition of stipend for Choir Director which is in accordance with OCA best practices.

- c. Motion by Ray Mandell to Accept, Seconded by Bill Lucas, All in Favor, Motion Carried, Irvona Budget Passes.
 - d. Nick Sidorick questioned Madera's Budget in regard to Liturgical Expenses, whether individual expenses in that line item need Council approval so long as it is within the budgeted amount. The discussion expanded to liturgical customs. Nick asserted that we are Russian Orthodox need to keep traditions, e.g., before Father Alex came there was no Great Entrance procession through the church. Catherine Mandell commented priest is in charge of liturgical service, not the people. Mike Sidorick commented both churches gave Father Alex a maximum limit of what he can spend without approval. John Harris asked Father Alex "what are liturgical expenses?" Father Alex noted candles and incense.
- VII. Motion by Catherine Mandell to adjourn, Seconded by Mike Stickles.
- VIII. Closing Prayer: "It is Truly Meet"

— *Mark Mandell, Irvona Secretary*

MADERA VERSION

- Quorum established from Council and Members of St. Michael the Archangel and Nativity of the Theotokos Orthodox churches.
- Attending members of Nativity of the Theotokos Orthodox Church Madera, PA
 - Bridgett Sidorick
 - Chris Ferlitch
 - Sally Sidorick
 - Heather Dismore
 - Patrick Stodart
 - Tamara Stodart
 - Michael Sidorick
 - Nicholas I. Sidorick
 - Greg Sidorick
 - Nick Sidorick
 - John Harris
- Acting Rector's Report Given by Father Alexander. Motions to accept by Katya Mandell of Irvona and Greg Sidorick of Madera. (No Seconds needed). All accept report.
- Financial Committee Report of Irvona, Madera and Joint Account Balances. Raymond Mandell of Irvona and Vladimir Sidorick of Madera motioned to accept. All accept report.
- Resolutions given on Parish House agreement to be co-managed by both Churches.
 - Irvona version read, Jacob Mandell motioned to accept, Janet Kalenish Seconded, All in favor.
 - Madera Version read, Michael Sidorick motioned to accept, John Harris Seconded, All in favor.
- The budgets for the 2023 year were presented for St. Michael the Archangel and Nativity of the Theotokos Orthodox churches.
 - St. Michael the Archangel (Irvona): Motion to Accept by Raymond Mandell, Seconded by Bill Lucas, All accept.
 - Nativity of the Theotokos Orthodox (Madera): Motion to accept by John Harris, Seconded by Michael Sidorick, All accept.
- Change in Council Members for Nativity of the Theotokos Orthodox Church: Michael Sidorick resigns as Vice President, Nick I. Sidorick fills the role by appointment and Chris Ferlitch fills the Trustee role vacated by Nick I. Sidorick until the terms end in November 2023. All other council members Accept changes.
- Motion to Adjourn, All Accept

— *Vladimir Sidorick, Madera Secretary*

Rector's Report

Christ is in our midst!

This gathering marks the second time our combined worshipping community of St. Michael the Archangel Church in Irvona and Nativity of the Theotokos Church in Madera have come together to conduct business. This annual meeting is an occasion to give glory to God for what has been accomplished through Him in the past year, review the overall spiritual and financial health of our two churches, elect leaders who will guide our churches in the coming year, approve budgets that give us a blueprint for our future activities and plans together, and resolve to advance and grow the spiritual life of our churches through measurable projects and goals that we discuss, define, and enact together.

Shortly after last year's annual meeting, in February 2023, I was officially assigned rector of each of our two churches by His Eminence Archbishop Melchisedek. Some could argue it was a *pro forma* action taken by our hierarch that simply marked a full year of serving you as an "acting rector." But what began as a courtship in 2021 is now a fully realized relationship. It is a sign—an icon—of a deeper reality, that we do have a blessing and a commission from our Lord to continue our work of becoming "one parish of two churches"; that the cooperation that began several decades between two very different church communities is now ready to blossom into yet another phase of development.

During our first year together, significant progress was made in uniting us administratively. Notable achievements included the establishment of quarterly council meetings for each church, the creation of joint operating and credit card accounts, the implementation of an online giving platform, the adoption of a cloud-based accounting system, and the introduction of an Annual Meeting each November. There, just one year ago, both churches gathered to approve budgets and pass initiatives that promoted collaboration and synergy between our two entities.

We gave God two significant things to bless: a new partnership to govern the use and maintenance of the Parish House, and two new jointly managed funds—one for charitable activity, and the other for outreach and fellowship. While these resolutions were new to us all, they have yielded abundant fruit. Many people were helped through our respective donations to the charitable fund; we were able to positively impact people throughout our county at special events like our annual family picnic and our First Responders' prayer service and luncheon; and we were able to provide our former rector, Fr. David, with a wonderful, well-maintained place to retire, supported entirely by rental income. All of these began with simple, parallel resolutions brought forth by members of each of our churches. In turn for our request for a blessing, God has responded by giving us a renewed sense of purpose and strengthened communion with one another.

The work that has been accomplished by God through your hands could not have happened without the sacrifice of your time, talent, and treasure. As you will see in the financial figures that follow in this report—specifically the income and expense reports that are included with the 2024 Budget Proposals—sacrificial giving to our two churches (and thus to our joint endeavors as well) has increased across the board, whether it be through undesignated gifts, pledges, charitable appeals, or in-kind donations. Expenses, with a few exceptions that I will discuss below, have also come within the parameters we determined last year. Having a budget has given us not only the freedom to build up our churches in Irvona and Madera but have also given us insight into where additional planning and strategizing need to be done.

What was not budgeted, but has greatly impacted our shared life together, were the major improvement projects undertaken at both churches this past year. In the Spring and Summer, construction took place in both Irvona and Madera aimed at improving accessibility and expanding worship space. In Irvona, the nave was reconfigured to allow for more seating and the exterior steps were replaced and improved. In Madera, the nave was also reconfigured to allow for more worship space, drywall and insulation were installed, the choir loft expanded, walls

and ceilings painted, and hardwood flooring and new carpeting were laid. These projects were discussed, planned, overseen, and completed on the local level through our individual church councils. We can all concur on the remarkable improvements, renewal, and transformation of our century-old churches due to the substantial financial investment and the countless hours of volunteer and contracted labor that were devoted to these projects.

However, it is also possible to look back on these momentous refurbishments with some sense of regret because of missed opportunity: Since these projects were done “off-budget,” and thus beyond the purview of this annual meeting—when we gather as one body for the sole purpose of uniting under a common vision, i.e., our respective budgets—high-level input from a broad group of parishioners at each church was not sought. Regardless of intent, some feelings were hurt. We also discovered on a few occasions this year that we do not yet have a mechanism of implementing “one-off” projects outside our annual meeting, such as a parish bookstore, which makes conducting this assembly even more important and valuable to us.

Despite all this, in moments of reflection and introspection, we find God’s grace to abound, thanks be to Jesus Christ. In response to this revelation, both church councils took extra care to make sure that all future improvements to our churches are reflected in the budgets that are being presented. We will also, according to the latest Church guidelines, send all plans to His Eminence for final approval. These “best practices” we will follow are not just so that we can keep costs contained and our hierarch “in the loop,” but precisely so that in presenting them to you at this meeting, they can be discussed, amended as necessary, and ultimately backed by your vote. It is axiomatic that a vote to pass a budget is also a vote to support that budget and all that it entails.

Looking ahead to 2024, both church councils are committed to additional improvement projects as outlined in the budgets attached, but more importantly, each council has come together and unanimously resolved to support three new “parish” initiatives. The first is the creation of a “Cemetery Endowment Fund,” which would fully support all current and future expenses for the churchyards in Irvona, Madera, and Patton, with the possibility for others to join us later. If passed by our assembly, a committee comprised of representatives from each cemetery will raise, invest, and manage funds in a way that the endowment fund’s interest will be used for ongoing maintenance and care at each site. The second initiative also creates a committee of members from both churches that will oversee and develop criteria for a newly established scholarship fund that will be used to help graduating high school seniors in our area. The final, and perhaps most significant investment both church councils are committing to in 2024 is the organization of a retreat that will feature thought leaders from area nonprofits who have experience and expertise in bringing organizations like ours together—physically, spiritually, and financially.

All these ventures will help us continue seeking God’s will as to the future of Orthodox Christianity here in the Moshannon Valley of Clearfield County. We will also commit to seeking God’s Will, receiving additional guidance from our Archdiocesan administration, and relying on the support of those who have done this work before us to assist us in determining if moving toward official administrative unification is the right path to take. Wherever God ultimately takes us, it is my hope and prayer that this cooperation between our churches—past, present, and future—can serve as a model elsewhere in this Archdiocese, and in our Orthodox Church in America at large.

May God continue to bless these efforts for His glory.

— Archpriest Alexander Cadman, *Rector*

Parish Financial Report

Irvona Account Balances (as of October 31 each year)			
	2022	2023	CHG (%)
ACCOUNTS			
Irvona Checking Account x6777 (CNB Bank)	\$17,636	\$18,055	2%
Irvona Checking Account x2619 (Northwest Bank)	787	787	0%
Irvona Checking Account x6785 (CNB Bank)	437	—	-100%
Irvona Checking Account x6850 (CNB Bank)	8,708	—	-100%
Irvona Savings Account x9954 (CNB Bank)	—	79,469	—
Irvona Savings Account x0113 (Northwest Bank)	1,141	1,165	2%
Irvona Certificate of Deposit x2222 (CNB Bank)	10,637	10,652	0%
Irvona Certificate of Deposit x2463 (Northwest Bank)	5,157	5,161	0%
Irvona Certificate of Deposit x3271 (Northwest Bank)	914	914	0%
Parish Joint Checking Account x3026 (<i>Irvona Portion</i>)	—	—	0%
Parish Joint Credit Card (<i>Irvona Portion</i>)	—	—	0%
TOTAL IRVONA ACCOUNTS	\$45,417	\$116,203	156%
ASSETS			
RESTRICTED FUNDS			
<i>Irvona Future Cemetery Endowment Fund</i>	—	\$64,801	—
<i>Irvona Reserve (Savings) Fund</i>	\$10,637	\$16,212	52%
<i>Irvona Memorial Fund</i>	8,708	9,028	4%
<i>Irvona Sisterhood Fund</i>	7,085	7,113	0%
<i>Irvona Choir Fund</i>	914	914	0%
<i>Irvona Property Fund</i>	437	—	-100%
<i>Parish Pass-thru Account (Irvona Portion)</i>	66	66	0%
<i>Parish Seminarian Fund (Irvona Portion)</i>	260	43	-83%
UNRESTRICTED FUNDS			
<i>Irvona General Fund (Operating Cash)</i>	17,310	18,026	4%
TOTAL IRVONA ASSETS	\$45,417	\$116,203	156%
Madera Account Balances (as of October 31 each year)			
	2022	2023	CHG (%)
ACCOUNTS			
Madera Checking Account x0318 (CNB Bank)	\$24,792	—	-100%
Madera Checking Account x8800 (CNB Bank)	5,008	9,922	98%
Madera Savings Account x4538 (CNB Bank)	444	—	-100%
Madera Savings Account x4925 (CNB Bank)	18,207	14,927	-18%
Madera Savings Account x5782 (CNB Bank)	3,234	—	-100%
Madera Certificate of Deposit x6246 (CNB Bank)	1,181	1,207	2%
Parish Joint Checking Account x3026 (<i>Irvona Portion</i>)	—	—	0%
Parish Joint Credit Card (<i>Irvona Portion</i>)	—	—	0%
MADERA ACCOUNTS TOTAL	\$52,866	\$26,056	-51%
ASSETS			
RESTRICTED FUNDS			
<i>Madera Reserve (Savings) Fund</i>	\$19,388	\$15,707	-19%
<i>Madera Cemetery Fund</i>	5,008	4,368	-13%
<i>Parish Pass-thru Account (Madera Portion)</i>	179	66	-63%
<i>Parish Seminarian Fund (Madera Portion)</i>	76	—	-100%
UNRESTRICTED FUNDS			
<i>Madera General Fund (Operating Cash)</i>	28,215	5,915	-79%
TOTAL MADERA ASSETS	\$52,866	\$26,056	-51%

Joint Account Balances (as of October 31 each year)			
	2021	2022	CHG (%)
ACCOUNTS			
Parish Joint Checking Account x3026 (CNB Bank)	\$1	\$4,263	426,200%
Parish Credit Card (CNB Bank)	—	—	0%
Accounts Receivable (<i>Parish Funds held in individual Church Accounts</i>)	581	175	-70%
JOINT ACCOUNTS TOTAL	\$582	\$4,438	663%
ASSETS			
RESTRICTED FUNDS			
<i>Parish Charitable Fund</i>	—	\$1,587	—
<i>Parish Outreach Fund</i>	—	335	—
<i>Parish House Fund</i>	—	1,441	—
<i>Parish Escrow Account</i>	—	900	—
<i>Parish Seminarian Fund</i>	\$336	43	-87%
<i>Parish Pass-Through Account</i>	245	132	-46%
UNRESTRICTED FUNDS			
<i>Parish General Fund (Operating Cash)</i>	1	—	-100%
TOTAL PARISH ASSETS	\$582	\$4,438	663%

Resolutions (to be voted on separately by the members of each church)

After reviewing all proposals that were submitted in advance, each Church Council voted to bring the following parallel resolutions to the floor of the Parish Annual Meeting:

New Cemetery Endowment Fund

IRVONA VERSION

“The members of St. Michael the Archangel Orthodox Church in Irvona, Pennsylvania, hereby resolve to create a cemetery endowment fund with the primary goal of ensuring the perpetual care and maintenance of the churchyards in Irvona, Madera, and Patton. To achieve this, we further resolve to establish a committee comprising of representatives from each cemetery. The committee will be responsible for overseeing the investment of funds and developing standardized rules and regulations to govern the cemeteries.”

MADERA VERSION

“The members of Nativity of the Theotokos Orthodox Church in Madera, Pennsylvania, hereby resolve to create a cemetery endowment fund with the primary goal of ensuring the perpetual care and maintenance of the churchyards in Irvona, Madera, and Patton. To achieve this, we further resolve to establish a committee comprising of representatives from each cemetery. The committee will be responsible for overseeing the investment of funds and developing standardized rules and regulations to govern the cemeteries.”

(If so moved and seconded, each resolution requires a majority vote of each church’s 2023 membership for it to pass. Upon passing, this will enable each Church Council to release their respective memorial funds for the endowment and appoint representatives to serve on the committee.)

Parish High School Scholarship Fund

IRVONA VERSION

“The members of St. Michael the Archangel Orthodox Church in Irvona, Pennsylvania, hereby resolve to establish a joint (parish) high school scholarship fund. The primary goal of this fund is to provide financial assistance to graduating seniors in the local area. We further resolve to form a committee comprising of representatives from both St. Michael the Archangel Orthodox Church in Irvona and Nativity of the Theotokos Church in Madera, which will be responsible for formulating criteria for scholarship eligibility and overseeing the fund’s administration.

MADERA VERSION

“The members of Nativity of the Theotokos Orthodox Church in Madera, Pennsylvania, hereby resolve to establish a joint (parish) high school scholarship fund. The primary goal of this fund is to provide financial assistance to graduating seniors in the local area. We further resolve to form a committee comprising of representatives from both St. Michael the Archangel Orthodox Church in Irvona and Nativity of the Theotokos Church in Madera, which will be responsible for formulating criteria for scholarship eligibility and overseeing the fund’s administration.

(If so moved and seconded, each resolution requires a majority vote of each church’s 2023 membership for it to pass. Upon passing, this will enable each Church Council to allocate funds to the newly created scholarship fund and appoint representatives to serve on the committee. The committee will work collaboratively to establish transparent criteria for awarding scholarships, ensuring that deserving graduating seniors from the community receive the support they need for their educational pursuits.)

Additional 2024 Parish Initiatives

The Church Councils of St. Michael the Archangel Church and Nativity of the Theotokos Church also resolved to further the life of our combined worship community through the following initiatives:

- Organizing a parish retreat featuring external thought leaders and experts to help guide our combined worship community’s progress—physically, spiritually, and financially—toward official administrative unification. (We would invite His Eminence Archbishop Melchisedek, our Chancellor, Fr. Bill Evanksy, and our Dean, Fr. Mark Meholick to participate).
- A new joint fund to purchase altar server robes. Robes will be purchased when there is sufficient money in the fund.
- Formally adopting Reader Evan Ashmore and his family as recipients of monies in our Seminary Fund, with withdrawals sent to him quarterly while they study at St. Tikhon’s Orthodox Theological Seminary.

(These priorities can be approved by voting members of the 2023 Annual Meeting through consensus.)

2024 Proposed Budgets

St. Michael the Archangel Church					
	12-MONTHS ENDING 10/31/22	12-MONTHS ENDING 10/31/23	2023 BUDGET	(PROPOSED) 2024 BUDGET	% CHG.
INCOME					
Stewardship Offerings	\$49,709	\$52,384	\$52,000	\$50,000	-3.8%
Stewardship Pledges ¹	—	3,985	—	5,000	—
Memorial Donations/Cemetery Fund Income ²	250	65,620	—	—	0.0%
Building Fund Donations ³	—	0	—	20,000	—
In-Kind Donations ⁴	694	1,200	—	2,500	—
Candle Income (Shrine)	366	800	425	900	111.8%
Candle Income (General)	63	92	75	100	33.3%
Interest Earned	20	583	—	600	—
Miscellaneous (e.g., <i>Coffee Hour, Gift Shop, etc.</i>)	935	118	250	100	-60.0%
TOTAL INCOME	\$52,037	\$124,782	\$52,750	\$79,200	50.1%
EXPENSES					
Personnel					
<i>Rector/Acting Rector</i> ⁵	14,649	19,650	20,004	21,408	7.0%
<i>Supply Clergy</i>	1,698	825	1,000	1,000	0.0%
<i>Gifts Given</i> ⁶	800	550	1,500	800	-46.7%
<i>Choir Director</i>	—	500	600	660	10.0%
TOTAL PERSONNEL	\$17,147	\$21,525	\$23,104	\$23,868	3.3%
Property Renovations	—	10,095	—	20,000	—
Outreach & Fellowship					
<i>St. Michael's Hall Expenses</i>	3,633	5,939	3,325	6,115	83.9%
(Transfer to) <i>Parish Charitable Fund</i> ⁷	—	1,500	1,800	1,800	0.0%
(Transfer to) <i>Parish Outreach Fund</i> ⁸	—	1,000	1,200	1,800	50.0%
<i>Local Events & Hospitality</i> ⁹	1,013	371	—	250	—
TOTAL OUTREACH & FELLOWSHIP	\$4,646	\$8,810	\$6,325	\$9,215	45.7%
(Transfer to) <i>Irvona Reserve (Savings) Fund</i> ¹⁰	—	5,000	6,000	6,000	0.0%
Property Maintenance	2,042	2,017	2,450	3,250	32.7%
Insurance ¹¹	2,275	4,360	3,300	3,750	13.6%
Archdiocesan/OCA Expenses ¹²	4,401	2,788	2,883	3,132	8.6%
Utilities	3,285	3,490	3,800	2,995	-21.2%
Accessibility Improvements ¹³	—	—	—	2,000	—
Liturgical ¹⁴	2,104	1,136	1,250	1,600	28.0%
(Transfer to) <i>Parish All-American Council Fund</i> ¹⁵	—	—	750	750	0.0%
Licenses/Legal Fees/Service Charges	1,267	325	300	450	50.0%
Office Administration	285	283	300	340	13.3%
Furnishings	—	79	500	100	-80.0%
Miscellaneous Expenses	14	—	—	—	—
TOTAL EXPENSES	\$37,466	\$59,908	\$50,962	\$78,200	53.4%

Footnotes

1. Parishioners can sacrificially give a pre-determined amount each year. Forms will be mailed in late November indicating each member's current level of support, with the option of pledging a certain figure in 2024. Pledging is entirely voluntary and is a helpful way of tithing for those who have a steady annual salary or a fixed income.
2. In 2023, the Council of St. Michael's assumed the care of Ss. Peter and Paul Cemetery in Patton. Funds from the Patton Cemetery Fund were transferred to a restricted fund at St. Michael's for the ongoing maintenance of the churchyard; all Patton accounts were subsequently closed.
3. Improvements to St. Michael's Parish Hall are planned for 2024, which includes \$10,000 for a new drop-ceiling to deaden sound and \$5,000 to renovate each restroom. Work will proceed when sufficient money is raised for this newly established Building Fund. In general, giving to special funds and projects is understood to be above and beyond one's regular tithe.
4. "In-Kind" donations refer to the donation of non-monetary goods and services and are valued in monetary terms on financial statements. Recording these gifts helps each Church recognize the donor for his or her sacrificial contributions and prevent "false economies" from occurring. In 2024, an anonymous donor has offered to upgrade the audiovisual system in Irvona for broadcasting services remotely into St. Michael's Hall. The associated expense for this in-kind donation is included in the "St. Michael's Hall Expenses" budget category.
5. In 2023, the Rector's total compensation is \$1,667 per church per month. Pastoral care committees at each Church approved a 7% raise to \$1,784 per church per month in 2024 (evenly divided as cost-of-living and merit increases at 3.5% apiece). The \$21,408 figure includes each Church's contribution to the OCA Pension Plan, which increases to 14% for all parishes in 2024.
6. Each Pascha and Christmas, gifts are given to youth who faithfully serve in both sanctuaries and naves. Additional money has been set aside to periodically provide gifts to those who clean St. Michael's Hall, since the Parish House restroom is no longer available.
7. At the Annual Meeting in 2023, parishioners formed a joint charitable fund to help the needy, funded at a rate of \$150 per church per month.

Nativity of the Theotokos Church

	12-MONTHS ENDING 10/31/22	12-MONTHS ENDING 10/31/23	2023 BUDGET	(PROPOSED) 2024 BUDGET	% CHG.
INCOME					
Stewardship Offerings	\$25,034	\$30,097	\$26,000	\$34,000	30.8%
Stewardship Pledges ¹	20,786	18,885	26,000	21,000	-19.2%
Renovation Project Donations ¹⁶	—	11,750	—	10,000	—
Memorial Donations/Cemetery Fund Income	—	1,450	—	—	—
Candle Income	661	918	750	1,000	33.3%
In-Kind Donations ⁴	662	737	—	750	—
Interest Earned	83	422	—	450	—
Miscellaneous (e.g., <i>Coffee Hour, Gift Shop, etc.</i>)	891	634	250	600	140.0%
TOTAL INCOME	\$48,117	\$64,893	\$53,000	\$67,800	27.9%
EXPENSES					
Personnel					
<i>Rector/Acting Rector</i> ⁵	13,399	19,650	20,004	21,408	7.0%
<i>Supply Clergy</i>	2,012	525	1,000	1,000	0.0%
<i>Gifts Given</i> ⁶	1,125	800	600	800	33.3%
<i>Choir Director</i>	—	500	600	660	10.0%
TOTAL PERSONNEL	\$16,536	\$21,475	\$22,204	\$23,868	7.5%
Property Renovations ¹⁶	—	52,677	0	18,250	—
(Transfer to) Madera Reserve (Savings) Fund ¹⁰	—	5,000	6,000	6,000	0.0%
Utilities	5,234	2,090	4,600	4,610	0.2%
Outreach & Fellowship					
(Transfer to) <i>Parish Charitable Fund</i> ⁷	—	1,500	1,800	1,800	0.0%
(Transfer to) <i>Parish Outreach Fund</i> ⁸	—	1,000	1,200	1,800	50.0%
<i>Local Events & Hospitality</i> ⁹	898	365	25	250	900.0%
TOTAL OUTREACH & FELLOWSHIP	\$898	\$2,865	\$3,025	\$3,850	27.3%
Archdiocesan/OCA Expenses ¹²	4,150	2,656	2,732	2,950	8.0%
Insurance ¹¹	1,648	1,909	2,000	2,000	0.0%
Property Maintenance	1,487	2,636	2,125	1,775	-16.5%
Liturgical ¹⁴	1,305	1,645	1,250	1,600	28.0%
Furnishings ¹⁷	209	1,173	500	1,000	100.0%
(Transfer to) Parish All-American Council Fund ¹⁵	—	—	750	750	0.0%
Office Administration	285	549	300	340	13.3%
Licenses/Legal Fees/Service Charges	—	248	300	300	0.0%
Real Estate Taxes/Miscellaneous Expenses	262	106	125	125	0.0%
TOTAL EXPENSES	\$32,013	\$95,031	\$45,911	\$67,418	46.8%

Footnotes (continued)

8. In 2023, voters at the Annual Meeting also created a common fund for outreach, subsidized at a rate of \$100 per church per month. For 2024, an increase to \$150 per church per month is requested to support the annual picnic, appreciation luncheons, fellowship dinners, parish hospitality, catechetical and adult education programs, and advertising (calendars, website, ads, etc.). A committee with representation from both churches is to plan events and monitor the disbursement of funds.
9. This is a set-aside for each Church to conduct local events (such as church clean up days and building-specific supplies for outreach activities).
10. Each month, \$500 is transferred to each Church's savings account to be used for repairs and other unforeseen expenses.
11. This is the cost to insure each Church's properties only. Insurance for the parsonage is separated and included in "Parish House Expenses."
12. Each Church "tithes" to the Archdiocese 8% of their gross income (the lowest rate) with deductions taken for donor restricted contributions, candle and flower expenses, charitable expenses, cemetery upkeep, and interest/investment income. In 2024, Irvona's monthly assessment is \$244.21 and Madera's is \$230.45. This line-item also includes registration and travel costs to the annual Archdiocesan Assembly.
13. In 2024, St. Michael's Church is budgeting \$2,000 for an architect to draw up plans for a future Narthex/Choir Loft expansion, including the installation of wheelchair lift and external paving, that will improve access and increase space for everyone.
14. Each Church pays for its own items that are specific to each building (equipment, supplies, e.g.), but splits evenly the cost for tapers and flowers.
15. Since the OCA All-American Council takes place triennially, both Churches will set aside \$750 each year in savings. Each Church's 2025 delegation will travel together and use this fund for expenses such as airfare (if in a place like Seattle), lodging, meals, and registration.
16. Nativity of the Theotokos Church plans to continue with "Phase II" of its Renovation Project with the following proposed installations: new exterior doors (\$5,000), a protective awning (\$2,500), three split units for more efficient heating and cooling of the Choir Loft and Altar areas (about \$7,500 for all three), new steps leading to the Choir Loft (\$2,500), and a new piscina for the Altar (\$750). Phase II costs will be offset through Renovation Project donations.
17. In 2024, Nativity of the Theotokos Church plans to refurbish the Nave with new processional banners, estimated at \$500 each.

Combined Budget

	12-MONTHS ENDING 10/31/22	12-MONTHS ENDING 10/31/23	2023 BUDGET	(PROPOSED) 2024 BUDGET	% CHG.
INCOME					
Parish House Rental Income ¹⁸	—	\$9,000	\$10,800	\$10,800	0.0%
Charitable Fund Income (from both Churches)	—	3,750	3,600	3,600	0.0%
Outreach Fund Income (from both Churches)	—	2,000	2,400	3,600	50.0%
Charitable Appeals ¹⁹					
OCMC Lenten Coinbox	676	523	—	—	—
Seminarian Fund	336	748	—	—	—
Diocese of Alaska	—	620	—	—	—
College Student Sunday (OCF)	113	213	—	—	—
Food Bank Monetary Donations	120	200	—	—	—
TOTAL APPEALS	\$1,245	\$2,304	—	—	—
Online Giving Fee Donations ²⁰	369	85	500	—	-100.0%
TOTAL INCOME	\$1,614	\$17,139	\$17,300	\$18,000	4.0%
EXPENSES					
Parish House					
Utilities (including Grounds Maintenance)	6,657	6,864	7,500	7,950	6.0%
Real Estate Taxes & Fees	1,994	827	2,100	650	-69.1%
Insurance	1,046	1,346	1,200	1,400	16.7%
Repairs	0	423	—	800	—
TOTAL PARISH HOUSE	\$9,697	\$9,460	\$10,800	\$10,800	0.0%
Charitable Appeal Disbursements ²¹	0	2,710	—	—	—
Charitable Fund Expenditures	796	2,163	3,600	3,600	0.0%
Parish Outreach & Fellowship Events	0	1,774	2,400	3,600	50.0%
Online Giving Fees	374	233	500	—	-100.0%
TOTAL EXPENSES	\$10,867	\$16,340	\$17,300	\$18,000	4.0%

Footnotes (continued)

18. St. Mary's and St. Michael's will continue to collect \$900 per month in rent, the "break-even" cost for operating the Parish House as a residence.
19. Charitable drives and appeals occur during Lent, Advent, and as needed, at the discretion of the Church Councils when they meet jointly.
20. When donors send their offerings and/or pledges electronically through ChurchTrac at orthodoxclearfield.org, they can opt to reimburse the respective Church for the Stripe service fees, which amounts to approximately 3% of each card transaction or 25 cents for each ACH (checking/savings account) transaction. Previously the Joint Checking Account had a balance to cover these fees; now each Church itemizes these expenses under their respective "Licenses, Legal Fees, and Service Charges" budget category (see pages 8 and 9).
21. Charitable donations from appeals are donor-restricted and placed in a "pass-through" account to be disbursed at the conclusion of the drive.

Elections

The Irvona and Madera Church Councils have put forth the following respective slates of officers for consideration by voting members of the 2023 Annual Meeting.

IRVONA

Jacob Mandell, *President*
 Bill Lucas, *Vice President*
 Crystal Parks, *Treasurer*
 Mark Mandell, *Secretary*
 Raymond Mandell, *Member*
 Paul Bihun, *Member*
 Frank Bakaysa, *Member*

MADERA

Greg Sidorick, *President*
 Nicholas I. Sidorick, *Vice President*
 Sally Sidorick, *Treasurer*
 Vlad Sidorick, *Secretary*
 Patrick Stodart, *Trustee*
 John Harris, *Trustee*
 Christine Ferlitch, *Trustee*

Each officer above is seeking an additional two-year term, which will begin in January 2024. Elections will proceed once nominations for additional officers are closed.